















Maid Name Flor Monica D. Navarra
Ref. Code DANS OD 9561
Type Ex Singapore
Expected Salary S\$800
Maid Agency **Dans Services**
Available Anytime
Nationality Filipino
Date of Birth 29-Mar-1978 (age: 32 yrs)
Place of Birth Capiz, Philippines
Position in Siblings 1st (1 sibling)
Height/Weight 157 cm / 49 kg
Religion Catholic
Marital Status Widowed
Children 2 (from age 3 to 7)
Education College/Degree (>=13 yrs)
Bachelor of Science in Accountancy
Language Skill English (Good)
Mandarin/Chinese-Dialect (Little)
Preference/Aptitude & Experience
Care for Infant  4 yr
Care for Young Children  4 yr
Care for Elderly/Disabled  1 yr
Cooking  4 yr
General Housekeeping  4 yr
Other Information
Able to handle pork? 
Able to eat pork? 
Able to care dog/cat? 
Able to do gardening work? 
Able to do simple sewing? 
Willing to wash car? 
Willing to work on off days? 
Working Experience Singapore 4 yr



Maid Introduction

Flor Monica D. Navarra came from Capiz, Philippines. She has 2 children currently in the Philippines. Unfortunately, her husband died for almost 2 years already. She is a graduate of Bachelor of Science in Accountancy. She worked as Accounting Clerk in the Philippines for 8 years and decided to apply abroad for better opportunity. She came in Singapore and was employed to a Chinese family as Domestic Helper. Presently she's still in the same employer and looking for another employment to other destinations for better opportunity and better compensation to support her children since she don't have a partner anymore. She is very eager to be employed in Canada if given a chance.

1) This applicant can handle all the duties in the household. **She has a good work history since she was employed to only 1 employer for 4 years working in Singapore.** She never been transferred to another employer since she was started. Being a college graduate is really an advantage for her. She can be reliable not only in general housekeeping but most especially in helping the children to their schoolwork. In addition, she is very goal oriented person. Her greatest dream is to give her children a good future thus sending them to school is very important to her that's why she keep on working hard even she's far from her family.

2) Singapore (**2006-Present**) Presently employed to a Chinese family as Domestic Helper. Including to her responsibility is to take care of the 3 children of her employer ages 10 months, 3 years old and 8 years old. She really perform well and trusted to all kinds of work in the house especially in caring for the child. **This applicant is highly recommended to handle general housekeeping, caring for newborn, infants and children.** Willing to take care elderly care as well. She is looking forward to be employed in Canada if given a chance for better opportunity.

Application for country outside Singapore : Canada , UK , Norway , Spain , Denmark , Australia and others. She is available anytime. Interested employers / Employment Agency to process the working visa on the destination country. Dans Services will take care from country of origin (Singapore) processing period varies from the country of destinations working visa / permit requirement. Phone and

Video Interview can be arranged upon request.

Other Data : visit our direct website @ www.filipinomaids.com / www.dansservices.com / www.filipinonanny.com

To inquire please call:

DANS SERVICES

Filipino Owned and operated Agency

DANS ORCHARD : (65) 68873944

DANS JURONG : (65) 65665980

DANS EASTCOAST: (65) 68422140

DANS IP@CBD: (65) 62226470

Dans Services

License: C 742601 C



License# C 742601 C

Email dansorchard@gmail.com; dansjurong@gmail.com; danseastcoast@gmail.com; danscbd@gmail.com

Website <http://www.filipinomaids.com>

Main Office DANS ORCHARD
304 ORCHARD ROAD
#04-63 LUCKY PLAZA
SINGAPORE 238863

Opening Hour Monday - Friday: 10:00am to 8:00pm
Saturday: 10.00am to 6:00pm
Sunday: 10:00am to 5:00pm
Closed: Public Holiday / 2:00-3:00pm- Lunch break

Tel 68873944 (3 Lines)

Fax 6887-3927

Contact Susan / Jeanette /May / Michelle

68873944 (3 lines)

Branch DANS JURONG

Block 134 #04-309A Jurong East St 13
Singapore 600134 (Above NTUC Jurong Branch)

Opening Hour Monday - Friday: 10:00am to 8:00pm
Saturday: 10:00am - 6:00pm
Sunday: 10:00am - 5:00pm
Closed: Public Holiday / 2:00-3:00pm- Lunch break

Tel 65665980 (3 lines)

Fax 65668040

Contact Julie / Melody
65665980

Branch DANS EAST COAST

50 East Coast Road Roxy Square I #01-24 Singapore 428769

Opening Hour Monday - Friday: 10:00am to 8:00pm
Saturday: 10:00am - 6:00pm
Sunday: 10:00am - 5:00pm
Close: Public Holiday / 4th Saturday and Sunday / 2:00-3:00pm- Lunch Break

Tel 68422140

Fax 68426379

Contact Elaine
68422140

Branch DANS IP @CBD

10 Anson Road
#02-25, International Plaza
Singapore 079903

Opening Hour Monday - Friday : 10:00am - 8:00pm
Closed: Public Holiday /Saturday / Sunday / 2:00-3:00pm Lunch Break

Tel 62226470

Fax 62226762

Contact Dennise/ Teresa
62226470

DANS SERVICES

Dans Orchard:	TEL(65) 68873944	Fax (65) 68873927	Email: dansorchard@gmail.com.sg
Dans Jurong:	TEL(65) 65665980	Fax (65) 65668040	Email: dansjurong@gmail.com.sg
Dans East Coast	TEL(65) 68422140	Fax (65) 68426379	Email: danseastcoast@gmail.com.sg
Dans IP @ CBD	TEL(65) 62226470	Fax (65) 62226762	Email: danscbd@gmail.com.sg

PROMOTIONAL SERVICE PACKAGES FOR FILIPINO FDW

" SERVICE EXCELLENCE GUARANTEED "

- Package include **Personal Accident Insurance & Security Bond Processing**,entrytest,safety test , thumb printing processing of WP
- Flexible packages to suit your financial conditions
- **12 months 2 replacements options (New) & 3 - 12 months 1-2 replacements (Transfer)**
- Hand over 14 - 21 days upon selection for new deployment / Transfer in 3 working days (**Selected Philippine applicant arrival in 5 days Hand over in 10 days**)
- **TRANSFER MAIDS AND EX SINGAPORE BIO DATA WITH ATTACHED EMPLOYMENT HISTORY FROM MOM RECORDS**
- All new applicants are trained & certified by Accredited (TESDA) training centres in Manila Philippines (In House)
- All 1st time in Singapore applicants undergo English entry test . Only with good result are deployed to Singapore.
- Filipino Owned and operated Agency (We know better being same Filipino) Directly recruit by our Agency
- **Exclusive data** for your selection (College Graduate / level / care Giver / Exp maid in Philippines and others

Support Services

- **Home leave / Passport renewal & Other Embassy documentation**
- **Work Permit processing / Renewal / Cancellation and others.....**
- **Direct Hiring from Philippines and Singapore**
- **Air Ticketing / Philippine deployment / Philippine medical & training.....**
- **And all other services for your Domestic helpers needs**

NEW DEPLOYMENT :

SERVICES INCLUDED

Documentation / Application and Collection of Work Permit
Medical examination for Issuance of work permit
Processing for S000 Sec. Bond and S0,000 P. A. Insurance (**Jan 2010 Policy**)
One way ticket, Transportation and facilitation Fee

Four days of orientation and training in Singapore

Professional Back Up Services

Two FDW replacement in 12 months

TRANSFER FDW :

Documentation / Application and Collection of Work Permit

Processing for S000 Security Bond and S0000 P.A. Insurance (**January 2010 Policy**)

Professional Back up Services

One replacement in **3/6/12** months

FDW PLACEMENT FEE :

Up Front and / or Post dated Checks

DIRECT HIRE FDW and OTHER SERVICES

A) DIRECT HIRE FDW

Package A (Same month Arrival)

(Exclude Premium for Sec Bond and Insurance Policy)

SERVICES INCLUDED

- 1) Work Permit Application and Air ticket to Singapore
- 2) Collection of Work Permit
- 3) Safety Awareness Course for the maid
- 4) English Test (one try only) Additional @ 25.00 per try maximum of 2 additional try
- 5) First medical check up for issuance of work permit (medication & additional procedure excluded)
- 6) Photo and thumb-printing of FDW
- 7) One way Air ticket from country origin
- 8) Processing for S,000 bankers guarantee and S0,000 insurance (personal accident)

Package B (Same month Arrival)

(Exclude Premium for Sec Bond and New Insurance Policy)

Same **Package A** + Airport Pick up and 3 DAYS accommodation with transport cost and food

Package C (Work Permit processing for New FDW) w/o Air Ticket

(Exclude Premium for Sec Bond and New Insurance Policy)

Note :

1. FDW to pay Travel Tax , Airport FEE & Transport to Airport in Philippines and Medical in Philippines (Medical Optional)
2. Package A Exclude Airport pick up accommodation and Singapore transport for FDW
3. Package A FDW to send to the Agency twice for (English Test & Medical / Thumbprint & Safety Course)
4. Agency has no guarantee for failure on Medical and English test (Repatriation by employers cost) Agency to provide English test manual Air Ticket by Employer if Fails to pass Medical , English Test & Safety Test
5. Package B Include Airport Pick Up 3 days accommodation.

SECURITY BOND AND INSURANCE PREMIUM

PLAN A - D (Allianze Insurance)

IMDEMNITY INSURANCE Note : Excess is S\$50.00)

SERVICES INCLUDED

1. Work Permit Application
2. Collection of Work Permit
3. Safety Awareness Course for the maid
4. English Test (one try only) Additional @ 25.00 per try maximum of 2 additional try
5. First medical check up for issuance of work permit (medication & additional procedure excluded)
6. Photo and thumb-printing of FDW
7. Processing for S,000 bankers guarantee and S0,000 insurance (personal accident)
- 8 Optional : Employment Contract & Salary Schedule

B) OTHER SERVICES

EMBASSY PROCESSING

HOME LEAVE (OWWA, Standard Contract , Exit Pass, Phil Health optional)

PASSPORT RENEWAL - (OWWA, Standard Contract , New PP, Phil Health optional)

RENEWAL OF WORK PERMIT: - Includes Premium Sec Bond & New P.A. Ins. Plan A

WORK PERMIT PROCESSING : - Includes Premium Sec Bond & New P.A. Ins. Plan A

AIR TICKETING FOR YOUR MAIDS (Philippine / Jet Star / Tiger Airways / Cebu Pacific)

CANCELLATION OF WORK PERMIT / CHANGE ADDRESS / PARTICULAR

AND ALL OTHER SERVICES FOR YOUR MAIDS NEEDS

REQUIREMENTS FOR FDW PROCESSING:

FOR NEW DEPLOYMENT / TRANSFER / DIRECT HIRE / WORK PERMIT PROCESSING & PHILIPPINES EMBASSY PROCESSING

FOR EMPLOYERS :

- 1) Copy of NRIC or Passport
- 2) Copy of Spouse NRIC or Passport (Divorcee copy of divorced paper)
- 3) Copy of NRIC or Passport of adult living in the employers residence
- 4) Copy of the birth certificate of the children living with the employer
- 5) Latest IRAS in come assessment (Must be S0,000 and above) or sign declaration for MOM to check IRAS or Company letter declaring the monthly income , starting date , complete name , passport number /FIN no: and signed by a person I the company indicating the position and using the company letter head.
- 6) Copy of certificate of employers orientation for 1st time employers go to (Website: <http://www.sp.edu.sg>) (**Need credit card**)
- 7) Employer to fill up information sheet (details of residence and work information of employer and spouse) and signed the service agreement with the agency.
- 8) FOR SPONSORSHIP APPLICATION Sponsorship Application can only be made if the employer has no enough required income and other adult family member in the same residence has no enough income. A sponsor must be blood related or by marriage to sponsor an FDW employer. (**Design only for Elderly employer not living with children**)
Requirements
 1. Employer Employer orientation or exemption from MOM and other details as required by normal employer
 2. Sponsor & Sponsor Spouse - Nric copy or details (Income tax assessment for Sponsor or declaration) Sponsor to sign

in the sponsorship application in the manual application form

3. A proof of blood or by marriage relationship between the Sponsor and the employer is required for the application.
4. All signatures and information required on the application and forms must be signed by the employer except for the Sponsor page
5. Sponsorship is submitted manually and takes 5 -7 working days for the approval.
6. [Manual Submission](#) required for Sponsorship application and Diplomat employer

	TRANSFER	NEW FDW	EX FDW
FOR FDW: 1) Copy of passport	applicable	applicable	applicable
2) Copy of Diploma (High School)	na	applicable	na
3) Original consent to transfer	applicable	na	na
4) Must be at least 23	na	applicable	na
5) Six monthly med due 4 months & above	applicable	na	na
6) Passport validity more than 2 years (if less prospective employer must consent)	applicable	applicable	applicable

RENEWAL OF WORK PERMIT:

1. Original work permit renewal form signed by employer and FDW
2. Original Work permit card and old and current passport
3. Employer to sign security bond form and fill up and signed Insurance form ([Form with Agency](#))

FOR HOME LEAVE & PASSPORT RENEWAL :

1. Copy of existing valid Insurance by FDW
2. Copy of employers NRIC or Passport and Employments pass
3. Employer Sign Phil Embassy standard contract and S,000 performance bond form ([Form with the Agency](#))
4. FDW to fill up OFW information sheet and Phil health ([Forms wit the Agency](#))
5. FDW To fill up passport application form and to provide 3 passport size latest photo wit collar shirt minimum ([For passport renewal only](#)) ([Forms wit the Agency](#))
6. FDW To provide or buy from the Agency return air ticket copy (For home leave only)

MISCELLANEOUS PROCESSING :

[Changes in residential address](#) Employer to fill up form signed and copy of NRIC new address or copy of tenancy agreement for non PR and Citizen

[Cancellation of work permit](#) Employer to signed cancellation form ([Form wit Agency](#)) and hand over original work permit card and copy of Air ticket. Exit pass to fax / email to employer or hand over to employer.

FOR HONG KONG / CANADA AND OTHER DESTINATION PROCESSING:

Prospective employer / employment Agency to process the working visa in destination country and Dans Services to process in Singapore estimated processing time is 1 - 3 months depends of the applicant availability. Service fee of S00.00 per applicant with unlimited replacement options

Recommended monthly salary of 00 / month and above. Applicants are all currently working as Maid in Singapore with Minimum of 2 years college education with excellent command of written and Oral english.

Last updated on 2010-02-05 07:11:47 +0800