



**Maid Name** Mona Shiela Flores Corpuz

**Ref. Code** DANS OD 8939

**Type** Ex Singapore

**Maid Agency** **Dans Services**

**Available** Available Anytime

**Nationality** Filipino

**Date of Birth** 18-Apr-1975 (age: 35 yrs)

**Place of Birth** Pangasinan

**Position in Siblings** 1 of 4

**Height/Weight** 155 cm / 46 kg


**Religion** Catholic

**Marital Status** Married


**Children** No

**Education** College/Degree (>=13 yrs)  
BS Information & Computer Science

**Language Skill** English (Good)


**Preference/Aptitude** Care for Infant  1 yr


**& Experience** Care for Young Children  2 yr

Care for Elderly/Disabled  1 yr


Cooking  8 yr


General Housekeeping  8 yr


**Other Information** Able to handle pork? 


Able to eat pork? 

Able to care dog/cat? 

Able to do gardening work? 

Able to do simple sewing? 

Willing to wash car? 

Willing to work on off days? 

**Working Experience** Singapore 8 yr



### Maid Introduction

Mona Shiela Corpuz, married to a farmer husband a graduate of Bachelor of Science in Information and Computer Science and a native of Pangasinan, a province of the Philippines located on the west central area of the island of Luzon and is the major producer of salt in the country. She is the eldest daughter of an office worker father and a plain housekeeper mother who did their best just to give her a good education. To payback to her parents, Mona Shiela exerted much effort so she can graduate to her chosen course that's makes her parents proud for her. As she desires to be an immediate support to her parents she accepted a job which is far related to her work in which she stayed for 2 years. Thereafter, she was employed as Office clerk but after a year, she decided to work in a foreign land figuring that this would fulfill to her dreams to give her family a bright future. Last 2001, she was employed to a Singaporean family as a domestic helper, and since she demonstrated good attitude and performance, she was asked to recontract with them. She has been serving this family for 8 years but now she wanted to explore more and find for a better arrangement because she wanted to support the college education of her sister.

1) This jolly and friendly aspirant **has an excellent employment record having 1 employer for 8 years.** Her previous life struggles, experiences make her a better person, and strong to the challenges she will be facing ahead. Being a degree holder, **she can easily understand instructions, fast learner and can communicate well in English language. She can perform with minimal supervision all the range of housekeeping** since she's been doing these since she's young and was further enhance when she worked her in Singapore. **Additionally, she can produce simple Chinese and Filipino dishes and is willing to learn more.** Her previous experience **trained her on how to use her time wisely so she can meet all task assigned to her without sacrificing the standards.**

2) Singapore (2001 – present) Working to a Singaporean family living in a 2-storey house. During her initial stay with this family, she cared for a 54-year old who is suffering from Alzheimer's disease then after this elder passed away her time was focused on household chores such as washing clothes, dishes, ironing, marketing, mopping, vacuuming and caring for 3 dogs.

**3) Application for country outside Singapore: Canada, UK, Norway, Spain, Denmark, Australia &.... and others.** She is available anytime **Interested employers / Employment Agency to process the working visa on the destination country.** Dan's Services will take care from country of origin (Singapore) processing period varies from the country of destinations working visa / permit requirement. Phone and Video Interview

can be arranged upon request.

**Other Data ; visit our direct website @** [www.filipinomaids.com](http://www.filipinomaids.com) / [www.dansservices.com](http://www.dansservices.com) / [www.filipinonanny.com](http://www.filipinonanny.com)

To inquire please call :

### **DANS SERVICES**

Filipino Owned and operated Agency

**DANS ORCHARD :** ( 65 ) 68873944

**DANS JURONG :** ( 65 ) 65665980

**DANS EASTCOAST:** ( 65 ) 68422140

**DANS IP@CBD :** (65) 62226470

Dans Services

License: C 742601 C



**License#** C 742601 C

**Email** [dansvcs@singnet.com.sg](mailto:dansvcs@singnet.com.sg); [dansjurong@singnet.com.sg](mailto:dansjurong@singnet.com.sg); [danseastcoast@singnet.com.sg](mailto:danseastcoast@singnet.com.sg);  
[danscbd@singnet.com.sg](mailto:danscbd@singnet.com.sg)

**Website** <http://www.filipinomaids.com>

**Main Office** DANS ORCHARD  
304 ORCHARD ROAD  
#04-63 LUCKY PLAZA  
SINGAPORE 238863

**Opening** Monday - Friday: 10:00am to 8:00pm  
**Hour** Saturday: 10.00am to 6:00pm  
Sunday: 10:00am to 5:00pm  
Closed: Public Holiday / 2:00-3:00pm- Lunch break

**Tel** 68873944 ( 6 Lines )

**Fax** 6887-3927

**Contact** Susan / Jeanette /May / Maureen  
68873944 ( 6 lines )

**Branch** DANS JURONG

Block 134 #04-309A Jurong East St 13  
Singapore 600134 ( Above NTUC Jurong Branch )

**Opening** Monday - Friday: 10:00am to 8:00pm

**Hour** Saturday: 10:00am - 6:00pm

Sunday: 10:00am - 5:00pm

Closed: Public Holiday / 2:00-3:00pm- Lunch break

**Tel** 65665980 ( 3 lines )

**Fax** 65668040

**Contact** Melody / Lorie

65665980

---

**Branch** DANS EAST COAST

50 East Coast Road Roxy Square I #01-24 Singapore 428769

**Opening** Monday - Friday: 10:00am to 8:00pm

**Hour** Saturday: 10:00am - 6:00pm

Sunday: 10:00am - 5:00pm

Close: Public Holiday / 4th Saturday and Sunday / 2:00-3:00pm- Lunch Break

**Tel** 68422140 ( 3 lines )

**Fax** 68426379

**Contact** Elaine

68422140 ( 3 lines )

---

**Branch** DANS IP @CBD

10 Anson Road  
#02-25, International Plaza  
Singapore 079903

**Opening** Monday - Friday : 10:00am - 8:00pm

**Hour** Closed: Public Holiday /Saturday / Sunday / 2:00-3:00pm Lunch Break

**Tel** 62226470 ( 3 lines )

**Fax** 62226762

**Contact** Dennise / Teresa

62226470

---

## DANS SERVICES

**Dans Orchard:** TEL(65) 68873944 Fax ( 65 ) 68873927 Email: [dansvcs@singnet.com.sg](mailto:dansvcs@singnet.com.sg)

**Dans Jurong:** TEL(65) 65665980 Fax ( 65 ) 65668040 Email: [dansjurong@singnet.com.sg](mailto:dansjurong@singnet.com.sg)

**Dans East Coast** TEL(65) 68422140 Fax ( 65 ) 68426379 Email: [danseastcoast@singnet.com.sg](mailto:danseastcoast@singnet.com.sg)

**Dans IP @ CBD** TEL(65) 62226470 Fax ( 65 ) 62226762 Email: [danscbd@singnet.com.sg](mailto:danscbd@singnet.com.sg)

Website : <http://www.filipinomaids.com> / <http://www.dansservices.com> / <http://www.filipinonanny.com>

## PROMOTIONAL SERVICE PACKAGES FOR FILIPINO FDW

### **" SERVICE EXCELLENCE GUARANTEED "**

- Package include **Personal Accident Insurance & Security Bond Processing**,entrytest,safety test , thumb printing processing of WP
- Flexible packages to suit your financial conditions
- **12 months 2 replacements options ( New ) & 3 - 12 months 1-2 replacements ( Transfer )**
- Hand over 14 - 21 days upon selection for new deployment / Transfer in 3 working days ( **Selected Philippine applicant arrival in 5 days Hand over in 10 days** )
- **TRANSFER MAIDS AND EX SINGAPORE BIO DATA WITH ATTACHED EMPLOYMENT HISTORY FROM MOM RECORDS**
- All new applicants are trained & certified by Accredited ( TESDA ) training centres in Manila Philippines ( In House )
- All 1st time in Singapore applicants undergo English entry test . Only with good result are deployed to Singapore.
- Filipino Owned and operated Agency ( We know better being same Filipino ) Directly recruit by our Agency
- **Exclusive data** for your selection ( College Graduate / level / care Giver / Exp maid in Philippines and others

### **Support Services**

- **Home leave / Passport renewal & Other Embassy documentation**
- **Work Permit processing / Renewal / Cancellation and others.....**
- **Direct Hiring from Philippines and Singapore**
- **Air Ticketing / Philippine deployment / Philippine medical & training.....**
- **And all other services for your Domestic helpers needs**

### **NEW DEPLOYMENT :**

#### **SERVICES INCLUDED**

Documentation / Application and Collection of Work Permit  
Medical examination for Issuance of work permit  
Processing for S000 Sec. Bond and S0,000 P. A. Insurance ( **Jan 2010 Policy** )  
One way ticket, Transportation and facilitation Fee  
Four days of orientation and training in Singapore  
Professional Back Up Services

Two FDW replacement in 12 months

### **TRANSFER FDW :**

Documentation / Application and Collection of Work Permit  
Processing for S000 Security Bond and S0000 P.A. Insurance ( **January 2010 Policy** )  
Professional Back up Services  
One replacement in **3/6/12** months

### **FDW PLACEMENT FEE :**

Up Front and / or Post dated Checks

## **DIRECT HIRE FDW and OTHER SERVICES**

### **A ) DIRECT HIRE FDW**

#### **Package A ( Same month Arrival )**

( Exclude Premium for Sec Bond and Insurance Policy )

#### **SERVICES INCLUDED**

- 1) Work Permit Application and Air ticket to Singapore
- 2) Collection of Work Permit
- 3) Safety Awareness Course for the maid
- 4) English Test ( one try only ) Additional @ 25.00 per try maximum of 2 additional try
- 5) First medical check up for issuance of work permit ( medication & additional procedure excluded )
- 6) Photo and thumb-printing of FDW
- 7) One way Air ticket from country origin
- 8) Processing for S,000 bankers guarantee and S0,000 insurance ( personal accident )

#### **Package B ( Same month Arrival )**

( Exclude Premium for Sec Bond and New Insurance Policy )

Same **Package A** + Airport Pick up and 3 DAYS accommodation with transport cost and food

#### **Package C ( Work Permit processing for New FDW ) w/o Air Ticket**

( Exclude Premium for Sec Bond and New Insurance Policy )

#### **Note :**

1. FDW to pay Travel Tax , Airport FEE & Transport to Airport in Philippines and Medical in Philippines ( Medical Optional )
2. Package A Exclude Airport pick up accommodation and Singapore transport for FDW
3. Package A FDW to send to the Agency twice for ( English Test & Medical / Thumbprint & Safety Course )
4. Agency has no guarantee for failure on Medical and English test ( Repatriation by employers cost ) Agency to provide English test manual Air Ticket by Employer if Fails to pass Medical , English Test & Safety Test
5. Package B Include Airport Pick Up 3 days accommodation.

### **SECURITY BOND AND INSURANCE PREMIUM**

**PLAN A - D ( Allianz Insurance )**

**IMDEMNITY INSURANCE Note : Excess is S50.00 )**

## SERVICES INCLUDED

1. Work Permit Application
2. Collection of Work Permit
3. Safety Awareness Course for the maid
4. English Test ( one try only ) Additional @ 25.00 per try maximum of 2 additional try
5. First medical check up for issuance of work permit ( medication & additional procedure excluded )
6. Photo and thumb-printing of FDW
7. Processing for S,000 bankers guarantee and S0,000 insurance ( personal accident )
- 8 Optional : Employment Contract & Salary Schedule

## B ) OTHER SERVICES

### EMBASSY PROCESSING

HOME LEAVE ( OWWA, Standard Contract , Exit Pass, Phil Health optional )

PASSPORT RENEWAL - ( OWWA, Standard Contract , New PP, Phil Health optional )

**RENEWAL OF WORK PERMIT: - Includes Premium Sec Bond & New P.A. Ins. Plan A**

**WORK PERMIT PROCESSING : - Includes Premium Sec Bond & New P.A. Ins. Plan A**

AIR TICKETING FOR YOUR MAIDS ( Philippine / Jet Star / Tiger Airways / Cebu Pacific )

CANCELLATION OF WORK PERMIT / CHANGE ADDRESS / PARTICULAR

**AND ALL OTHER SERVICES FOR YOUR MAIDS NEEDS**

## REQUIREMENTS FOR FDW PROCESSING:

### FOR NEW DEPLOYMENT / TRANSFER / DIRECT HIRE / WORK PERMIT PROCESSING & PHILIPPINES EMBASSY PROCESSING

#### FOR EMPLOYERS :

- 1) Copy of NRIC or Passport
  - 2) Copy of Spouse NRIC or Passport ( Divorcee copy of divorced paper )
  - 3) Copy of NRIC or Passport of adult living in the employers residence
  - 4) Copy of the birth certificate of the children living with the employer
  - 5) Latest IRAS in come assessment ( Must be S0,000 and above ) or sign declaration for MOM to check IRAS or Company letter declaring the monthly income , starting date , complete name , passport number /FIN no: and signed by a person I the company indicating the position and using the company letter head.
  - 6) Copy of certificate of employers orientation for 1<sup>st</sup> time employers go to ( Website: <http://www.sp.edu.sg> ) ( **Need credit card** )
  - 7) Employer to fill up information sheet ( details of residence and work information of employer and spouse ) and signed the service agreement with the agency.
  - 8) FOR SPONSORSHIP APPLICATION Sponsorship Application can only be made if the employer has no enough required income and other adult family member in the same residence has no enough income. A sponsor must be blood related or by marriage to sponsor an FDW employer. (**Design only for Elderly employer not living with children**)
- Requirements
1. Employer Employer orientation or exemption from MOM and other details as required by normal employer
  2. Sponsor & Sponsor Spouse - Nric copy or details ( Income tax assessment for Sponsor or declaration ) Sponsor to sign in the sponsorship application in the manual application form
  3. A proof of blood or by marriage relationship between the Sponsor and the employer is required for the application.

4. All signatures and information required on the application and forms must be signed by the employer except for the Sponsor page
5. Sponsorship is submitted manually and takes 5 -7 working days for the approval.
6. [Manual Submission](#) required for Sponsorship application and Diplomat employer

	<b>TRANSFER</b>	<b>NEW FDW</b>	<b>EX FDW</b>
<b>FOR FDW:</b> 1) Copy of passport	applicable	applicable	applicable
2) Copy of Diploma ( High School)	na	applicable	na
3) Original consent to transfer	applicable	na	na
4) Must be at least 23	na	applicable	na
5) Six monthly med due 4months & above	applicable	na	na
6) Passport validity more than 2 years ( if less prospective employer must consent )	applicable	applicable	applicable

### **RENEWAL OF WORK PERMIT:**

1. Original work permit renewal form signed by employer and FDW
2. Original Work permit card and old and current passport
3. Employer to sign security bond form and fill up and signed Insurance form ([Form with Agency](#) )

### **FOR HOME LEAVE & PASSPORT RENEWAL :**

1. Copy of existing valid Insurance by FDW
2. Copy of employers NRIC or Passport and Employments pass
3. Employer Sign Phil Embassy standard contract and S,000 performance bond form ([Form with the Agency](#) )
4. FDW to fill up OFW information sheet and Phil health ([Forms wit the Agency](#) )
5. FDW To fill up passport application form and to provide 3 passport size latest photo wit collar shirt minimum ([For passport renewal only](#) ) ([Forms wit the Agency](#) )
6. FDW To provide or buy from the Agency return air ticket copy ( For home leave only )

### **MISCELLANEOUS PROCESSING :**

[Changes in residential address](#) Employer to fill up form signed and copy of NRIC new address or copy of tenancy agreement for non PR and Citizen

[Cancellation of work permit](#) Employer to signed cancellation form ([Form wit Agency](#) ) and hand over original work permit card and copy of Air ticket. Exit pass to fax / email to employer or hand over to employer.

### **FOR HONG KONG / CANADA AND OTHER DESTINATION PROCESSING:**

Prospective employer / employment Agency to process the working visa in destination country and Dans Services to process in Singapore estimated processing time is 1 - 3 months depends of the applicant availability. Service fee of S00.00 per applicant with unlimited replacement options

**Recommended monthly salary of 00 / month and above. Applicants are all currently working as Maid in Singapore with Minimum of 2 years college education with excellent command of written and Oral english.**

*Last updated on 2010-03-04 06:41:22 +0800*